

Minutes of the Health and Safety Committee

Monday, June 25, 2012

Present: Claire Hardie, John Hardie, Niloofar Irani, Marsha Melnik (chair/recorder), Pauline Walsh

Guests: Gumersindo Sanchez, Vlad Butkys

Regrets: Sean Cumming (Board Liaison)

1. a) Minutes of May accepted. b) Agenda accepted with additions under Other Business. (#6)

2. Communications to and from the Board:

Marsha reported for Sean that Isan will update the Fire Marshall's list.

John will pass on to Isan for his possible use the updated "Emergency Assistance Form" that he has worked for posting on the website.

3. Update from the Property Manager: Nothing to report.

4. Neighbour Care (formerly Helping Our Neighbours):

Pauline, Niloofar and Marsha have joined this group, independent of the Health and Safety Committee.

Marsha reported on the meeting that took place on Friday, June 22.

- The group would like to remain a sub-committee of our committee for the time being. The point was made by the H/S committee that this would just put an extra layer of bureaucracy between NC and the Board.

- The current project is planning for floor get-togethers, with each member doing their own floor and one other.

There will be a written invitation and then personal follow-up. The next meeting is Monday, July 23.

- The group would like us to resubmit the recommendation that there be an annual cleaning of all ducts.

→ The Health and Safety Committee sends this request back to the committee and asks for more research to be done on the fire hazard issue. Also it is suggested that our sign up sheet for assistance be included in the floor meetings discussion.

The H/S Committee had a short discussion about other projects that could be considered by the NC group such as a movie night. It was suggested they contact Terry Graham who is interested in organizing this.

5. Defibrillator Workshop May 30: Valerie Woods from Emergency Training gave an excellent hands-on 2 hour workshop.

There were 22 residents in attendance. All were very appreciative of the workshop → a great success! Valerie also made suggestions on what else to include in our short handout posted under the AED.

Important info to share: In order to call 911 ASAP we could use the emergency button in the elevators which is connected directly to a 'live' person.

6. Other business:

a) Claire presented a plan of action for organizing the information for condo emergencies (defunct Group B/C).

John will check security issues.

Pauline will review existing brochures to see if anything needs to be changed.

Niloofar will find out about BBQs etc on balconies and freezing pipes.

Marsha will find out about any new brochures since 2003 blackout; will get a list of H/S equipment on site; will find out about the current emergency procedures.

Sean will be asked to include "Emergency Procedures" in the revised Condominium Living Handbook .

→ See Claire's report "Emergency Protocols" for more detail

b) John presented for feedback, a print-out of E50 Newsletter which will inform residents by email of any new items/links on the website.

Next meeting: Wednesday, September 12 at 2:00 PM in the Meeting Room